

**AGENDA NOTES FOR THE 27<sup>th</sup> GOVERNING BODY OF KARNATAKA**  
**EVALUATION AUTHORITY**

**AGENDA SUBJECT - 1**

**CONFIRMATION OF PROCEEDINGS OF THE 26<sup>TH</sup> GB MEETING OF KEA**

The Proceedings of the 26<sup>th</sup> Governing Body held on 21.02.2022 were circulated amongst all the members vide letter number KEA 07 ADMN 2021 dated 28.01.2022. Till date no comments or suggestions to amend it have been received.

**Hence it is requested that the Governing Body be pleased to confirm the said proceedings.**

**AGENDA SUBJECT - 2**

**ACTION TAKEN REPORT ON ACTIONABLE DECISIONS OF THE 26<sup>TH</sup> GB**  
**MEETING OF KEA**

<b>Agenda Item No.</b>	<b>Subject of 26<sup>th</sup> Governing Body</b>	<b>Resolutions of the 26<sup>th</sup> Governing Body</b>	<b>Action Taken on the resolution</b>
1	Review of Action taken reports on evaluation studies.	The Governing Body noted the same and instructed to send letters again from ACS, PPMS to the concerned departments to speed up the action.	D.O letters have been sent from the Additional Chief Secretary, Planning Programme Monitoring and Statistics to the concerned departments on 07.02.2022 & 8.04.2022.
2	Fees for Auditor	The Governing Body noted and suggested KEA to instruct auditor to file 10 'B' before Income Tax	As directed by the Governing Body, the Chartered Accountant had filed form 10 'B' before

<b>Agenda Item No.</b>	<b>Subject of 26<sup>th</sup> Governing Body</b>	<b>Resolutions of the 26<sup>th</sup> Governing Body</b>	<b>Action Taken on the resolution</b>
		Authorities in the same amount as agreed earlier.	Income Tax Authorities on 8.03.2022.
3.	Nominating the Tender Accepting Authority	The Governing Body approved to appoint Associate Director-II (Deputy Director cadre in DES) as Tender Inviting Authority and Administrative Officer (Joint Director cadre in DES) as Tender Accepting Authority.	The direction of the Governing Body has been formally issued vide Office Order no. KEA 04 RFP(PROC)2022 dated 22.06.2022 which will be hence forth followed.
9	Extension of tenure of Director (Evaluation)	The Governing Body approved to pay the monthly salary and other allowances to Dr. Manjunatha A V, Director (Evaluation) through Grant-in-Aid Outsource Head of Account and extend his services for another two years from 02-09-2022 to 01-09-2024.	The direction of the Governing Body has been formally issued vide Office Order number KEA 51 ADMN 2019 dated 11.02.2022.

**The Governing Body of KEA is requested to approve the action taken report of the 26<sup>th</sup> Governing Body meeting of KEA.**

### **AGENDA SUBJECT – 3**

#### **RECEIPT AND EXPENDITURE OF KEA FOR THE PERIOD 01.04.2021 TO 31.03.2022**

The receipts for the period 01.04.2021 to 31.03.2022 are as follows-

SI No	Receipts	Amount in Rs.
1	Opening Balance (01.04.2021)	4,45,60,006
2	Grant in Aid from Government	8,77,00,000
3	EMD from Organization	4,00,000
4	Application fees	44,000
5	Deposit from Planning for KEA	11,42,742
6	Deposit from Planning Department to renovate Library	12,03,515
7	Deposit from DES	12,20,000
8	Refund from (Nudge) ATI, Mysore	16,653
9	Refund from e-Governance (MPI Mobile App)	2,65,500
10	Interest on SB, FD's & MOD's	21,60,912
	<b>Total</b>	<b>13,87,13,328</b>

The expenditure for the period 01.04.2021 to 31.03.2022 is as follows-

Sl. No.	Expenditure	Amount in Rs.
1	Schemes Evaluation Expenses	3,83,62,189
2	Salary & Allowances	1,16,60,971
3	Salary for Outsource Staff	1,05,36,646
4	Arrears, Leave encashment & TA bills	2,63,508
5	Payment to Resource Persons	78,000
6	Meeting Expenses	2,47,204
7	Books & Periodicals	2,000
8	Notification Expenses (Advertisement)	2,43,629
9	Refund of EMD for Organization	3,20,000
10	Printing & Stationery & Consumables	6,04,654
11	Telephone & Newspaper	1,72,822
12	Office Expenses & Postage-KEA	56,375

Sl. No.	Expenditure	Amount in Rs.
13	CEO Govt. vehicle maintenance	99,892
14	CEO Govt. vehicle Petrol bills	1,25,361
15	Fixed Assets (Fridge & computer accessories)	1,00,656
16	Payment to DES	10,80,000
17	Audit charges & Filing of quarterly IT returns	1,37,220
18	Vehicle hire for KEA officers	18,03,880
19	Meeting Expenses (SDG)	28,845
20	Sitting fee for Subject Experts, SDG	1,20,000
21	Workshop & Training (ATI)	1,58,840
22	Decision Supporting System	40,00,000
23	Medical Reimbursement	11,077
24	Payment to CODR	3,80,00,000
25	Payment to UNDP and SDGCC	1,32,00,000
26	Payment for purchase of Computers & Printers to Planning Department (GEM Portal)	10,52,887
27	Payment to MPI Mobile App	2,65,500
	<b>Total</b>	<b>12,27,32,156</b>

**Remarks:**

- A. Due to Covid during 2020-2021 & 2021-2022 Bank authorities had given the verbal figures which was incorporated in Accounts.
- B. For the year 2021-22, from the HoA 3451-00-092-0-05 (101) Salaries of remaining amount of Rs.2,41,967 has returned to Government through K2/HRMS.
- C. The closing balance is Rs.1,59,81,172 Hence, the returned amount of Rs.2,41,967 and the excess interest of Rs.36,62,048 has been deducted in Closing Balance of 2021-2022.
- D. The Closing Balance for the Financial Year 2021-2022 is Rs.1,20,77,157 (One crore twenty lakhs seventy-seven thousand one hundred fifty-seven only).

**It is requested that the Governing Body be pleased to accord approval for the Receipt and Expenditure of KEA for the period 01.04.2021 to 31.03.2022.**

### **AGENDA SUBJECT-3 (A)**

#### **RECEIPTS AND EXPENDITURE OF KEA W.E.F 01.04.2022 TO 31.05.2022**

The receipts for the period 01.04.2022 to 31.05.2022 are as follows-

Sl No	Receipts	Amount in Rs.
1	Opening Balance (01.04.2022)	1,20,77,157
2	Grant in Aid form Government	2,40,93,500
4	Application fees	20,000
	<b>Total</b>	<b>3,61,90,657</b>

The expenditure for the period 01.04.2022 to 31.05.2022 is as follows-

Sl. No.	Expenditure	Amount in Rs.
1	Schemes Evaluation Expenses	8,95,222
2	Salary & Allowances	9,63,037
3	Salary for Outsource Staff	36,59,835
4	Arrears & Leave encashment bills	1,39,113
5	Payment to Resource Persons	21,000
6	Meeting Expenses	48,838
7	Printing & Stationery & Consumables	1,26,920
8	Telephone & Newspaper	35,194
9	Office Expenses & Postage-KEA	12,080
10	Vehicle Maintenance	38,611
11	Audit charges & Filing quarterly IT returns	10,000
12	Vehicle hire for KEA officers	1,34,987
13	Payment to DES (Economic survey)	6,00,000
	<b>Total</b>	<b>66,84,837</b>

The balance available in the "KEA Fund" is Rs.295.05 lakhs (Two crores ninety five lakhs five thousand only) as at the end of May-2022.

**It is requested that the GB of KEA be pleased to accord approval for the Receipt and Expenditure of KEA for the period 01.04.2022 to 31.05.2022.**

## **AGENDA SUBJECT - 4**

### **APPROVAL FOR NEW EVALUATION STUDIES**

The new proposals for evaluation studies received from different Departments are reviewed and the following studies are identified-

<b>Sl. No.</b>	<b>Name of the Department</b>	<b>Name of the Scheme</b>
1	Hubballi Electricity Supply Company Limited ಸಂಖ್ಯೆ: ಹು.ವಿ.ಸ.ಕಂ/ಅ.ಅ(ಪಿಎಮ್‌ಸಿ)/ಇಇ- ಪಿ3/ಎಇಇ-3/2022-23/2542, ದಿನಾಂಕ: 06-05- 2022	Evaluation of programs in various departments under Scheduled Caste Sub Plan and Tribal Sub Plan.
2	Fisheries Department ಸಂಖ್ಯೆ: DOF-TECHoRKVY/06/2022E-784858, ದಿನಾಂಕ:30-05-2022	Evaluation of sanctioned civil works under RKVY project of the Fisheries Department
3	Social Welfare Department ಸಂಖ್ಯೆ: ಸಕನಿ/ಪಜಾಲಯೋ/ಸಿಆರ್-253(ಭಾಗ- 2)/2017-18, ದಿನಾಂಕ: 26-05-2022	Evaluation of the Credit Guarantee Program to Scheduled Caste / Scheduled Tribes Entrepreneurs by KSFC.
4	Department of Industrial Training & Employment ಸಂಖ್ಯೆ: ಕೈತಲು/ತರಬೇತಿ/ಎಸ್.ಪಿ.ಐ.ಯು/RA-2- Tracer Study/ವಿವ-13/2020-21, ದಿನಾಂಕ: 31-05- 2022	Conducting a Tracer Study for Technical Vocational Education and Training (TVET) Employment Outcomes of Graduates from ITIs in Karnataka.
5	Department of Tourism ಸಂಖ್ಯೆ: E-office file No: 616900, DT- PLN7/42/2021-PMU/1225, ದಿನಾಂಕ: 09-12- 2021	Comprehensive evaluation of pilgrimage / dormitory works constructed by the Department of Tourism from 2016-17 to 2020-21.
6	Karnataka Adijambava Development Corporation and Babu Jagjivanram Studies and Research Centre	Evaluation of the Samruddhi Implemented by the Karnataka Aadijambava Development Corporation.

Sl. No.	Name of the Department	Name of the Scheme
	ಸಂಸ್ಥೆ ಸಂ: ಕ.ಆಜಾ.ಅ.ನಿ/ಸಮುದ್ರ/ಸಿಆರ್-75/2021-22/4651, ದಿನಾಂಕ: 22-03-2022 ಹಾಗೂ ಡಾ.ಬಾ.ಜ.ಸಂ.ಸಂ/ಸಿಆರ್-39a/2021-22, ದಿನಾಂಕ:18-04-2022	
7	Department of Rural Development and Panchayat Raj	Evaluation of Biogas Plants implemented in Karnataka from 2015-16 to 2020-21.
8	Agriculture Department	Improving productivity of Tur in Karnataka- district/taluk level analysis.
9		Increasing area of oil seeds in Karnataka- district/taluk level analysis.

**It is requested that the Governing Body be pleased to accord approval for taking up the above-mentioned studies for evaluation.**

### **AGENDA SUBJECT – 5**

#### **AMENDMENT SOUGHT TO THE REQUEST FOR PROPOSAL**

Karnataka Evaluation Authority has been issuing tender notifications as per provisions of KTPP Act-1999 to select qualified Consultant Organizations to take up evaluation studies. In this regard, the prescribed formats are uploaded to the e-Procurement Portal to capture the required filled formats along with the supporting documents online.

At present Evaluation Consultant Organisation can have maximum 3 studies at any point in time and same team leader is participating up to two studies. In view of this, it has been observed that there has been a significant delay in submission of the quality report within the stipulated time. In order to promote quality and timely submissions without significant delays, existing clauses are requested to be modified in the existing RFP.

No.	Existing clause	Proposed clause
1	<p><b>Document reference</b> RFP, Section-2, Information to Consultants</p> <p><b>Clause 1.11</b> The Consultant Organizations, who are participating in the tender (Request for Proposal) whose Three evaluation studies for Karnataka Evaluation Authority are "Pending" as on last date and time of bid submission in e-Procurement Portal are not eligible to participate in the tender. "Pending" in the preceding sentence means cases where Final Evaluation Reports both English &amp; Kannada in submission stage has not been completed.</p>	<p><b>Document reference</b> The Consultant Organizations, who are participating in the tender (Request for Proposal) whose <b><u>Two</u></b> evaluation studies for Karnataka Evaluation Authority are "Pending" as on last date and time of bid submission in e-Procurement Portal are not eligible to participate in the tender. "Pending" in the preceding sentence means cases where Final Evaluation Reports both English &amp; Kannada in submission stage has not been completed.</p>
2	<p><b>Document reference</b> RFP, Section-2, Preparation of Proposal</p> <p><b>Clause 3.3 of Sub clause (vii)</b> Same Team Leader should not participate in more than Two studies tendered.</p>	<p>Same Team Leader should not participate in more than <b><u>One</u></b> study tendered.</p>

**It is requested that the Governing Body be pleased to accord approval for the above amendments sought to the Request for Proposal in the interest of promoting quality of the evaluation reports.**



## **AGENDA SUBJECT – 6**

### **AMENDMENT SOUGHT TO THE TERMS OF REFERENCE**

The existing Terms of Reference document pattern is as appended as **Annexure 1**. It is proposed that the provision made in it regarding Administrative Arrangements, Cost and schedule of budget release and Procedure for selection of the Consultant may be excluded as it is already included in the Request for Proposal document.

**It is requested that the GB of KEA be pleased to accord approval for the amendment sought to the Terms of Reference.**

## **AGENDA SUBJECT – 7**

### **SATISFACTORY SERVICE ALLOWANCE TO THE SKILLED CONTRACTUAL OFFICE STAFF OF KEA**

As per the approval given by the 22<sup>nd</sup> Governing Body Meeting of KEA in its meeting dated: 20.08.2020 under Agenda- VIII, M/s Spywell Detective Agency- Bengaluru (Manpower Supplier Agency) had been approved to supply personnel to programme and administrative wing of KEA. Accordingly, a three-year contract agreement was executed with them on 09<sup>th</sup> September 2020.

Revision of pay scales to the contractual office staff was approved dated 9.12.2019 for implementation w.e.f 1.01.2020 vide office order KEA 60 ADMN 2019. After implementation of revised pay scales, annual increments have not been given to the office staff despite their continuation of work at KEA till date.

In order to promote efficiency/performance at workplace, it is proposed to give the Satisfactory Service Allowance / yearly increment to KEA office staff for every completed year of service. This is in-line with the provision already made in Clause 9 of the said contract to the effect that "If the same resource continues with KEA more than one year, they will be given a rise in remuneration up to 15% by KEA based on the performance of resource. The same will not be given to the replacement/fresh resource. The new resource will be entitled to remuneration based on qualification and experience".

**It is requested that the Governing Body of KEA may fix Satisfactory Service Allowance / Annual increment to the KEA office.**

## **AGENDA SUBJECT – 8**

### **CALLING OF RFPS UNDER QCBS METHOD OF KTPP ACT**

KEA has prepared Terms of References for the following 9 schemes and got approval for the same from the 55<sup>th</sup> Technical Committee Meeting of KEA held on 09.06.2022.

<b>Sl. no.</b>	<b>Name of the Scheme</b>	<b>Name of the Department</b>
1.	Evaluation of the effectiveness of key activities implemented under the scheme 'Samagra Shikshana Karnataka' from 2018-19 to 2020-21.	Primary and Secondary Education
2.	Evaluation of SCP & TSP interventions of Chief Minister's Sookshma Neeravari Yojane, New crop insurance scheme: Pradhana Mantri Fasal Bima Yojana (PMFBY), Poly House scheme and Incentives for Milk Producers from 2017-18 to 2019-20 on Socio-economic status of Farmers in Karnataka	Department of Agriculture, Horticulture, Animal Husbandry & Veterinary Services
3.	Evaluation of Prime Minister's New 15 Point Programme on Welfare of Minorities in Karnataka State for the period 2015-16 to 2020-21	Department of Minority Welfare and Karnataka State Minorities Commission
4.	Evaluation of National Food Security Mission (NFSM) from 2014-15 to 2020-21 in Karnataka	Department of Agriculture
5.	Impact Evaluation of Pradhan Mantri Awas Yojana from 2016-17 to 2021-22	Rajiv Gandhi Housing Corporation Limited
6.	Evaluation of Samrudhi scheme in Karnataka from 2018-19 to 2021-22	Karnataka Adijambhava Development Corporation
7.	Evaluation of the functioning of Jal Jeevan Mission in Karnataka from 2019-20 to 2021-22	Department of Rural Development and Panchayat Raj and Rural Drinking Water and Sanitation

<b>Sl. no.</b>	<b>Name of the Scheme</b>	<b>Name of the Department</b>
8.	Evaluation of Swachh Bharath Mission Urban in Karnataka from 2014-2021	Urban Development Department
9.	Evaluation of Biogas Plants implemented in Karnataka from 2015-16 to 2020-21	Department of Rural Development and Panchayat Raj

KEA has to prepare the Request for Proposal tender documents for the said 9 schemes. Sl. No. 7, 8 & 9 to be merged as per the approval of 55<sup>th</sup> Technical Committee and a single ToR to be prepared. All the 7 ToRs have to be uploaded in the e-Procurement portal website to select Evaluation Consultant Organizations to take up the evaluation studies.

**It is requested that the Governing Body may be pleased to accord approval to call RFPs for these 7 studies.**

**AGENDA SUBJECT – 9**

**ANY OTHER ISSUES WITH THE PERMISSION OF CHAIR**